Virginia Neptunes Employment

The Virginia Neptune's always are looking to provide employment and Professional Sports Internship opportunities to passionate energetic individuals that want to advance their careers while being part of a Winning Team. We want to create a positive platform to help individuals advance their professional careers.

If you love dance and enjoy working with people of all ages, we encourage you to apply.

Please email a Cover Letter & Resume to vaneptunesbasketball@gmail.com

The Following Positions are Available:

<u>Transportation & Logistics Coordinator (Internship)</u>

Primary Responsibilities:

- Conduct all necessary actions to the Neptune Basketball Operations travel
- Coordinate all Neptune Team Travel Schedules and Hotel Reservations, and Itineraries
- Assist in all aspects of Game Day Travel
- Assist the GM and Head Coach with the Travel Schedule of all Basketball contests
- Conduct at least one media day with the Director of Media Relations
- o Maintain notification and contact on a frequent basis by phone or e-mail etc..

Facility Contract Negotiations

- Act as representative for the Ownership Group in all hotel and bus contract negotiations
- Lead by example, speaking and dealing with the media and public,

Transportation

- Maintain contact list with the marketing Team on a daily regular basis by phone or e-mail, etc.
- Secure reasonable Motor Coach transportation with local companies

Knowledge, Skills, Abilities:

A thorough understanding of the business of "Basketball"

- A thorough knowledge of effective communication skills.
- Good organizational skills, including the ability to set priorities, establish goals, and implement them.
- Knowledge of all TTBL requirements and bylaws
- Ability to effectively manage the Neptunes Basketball Organization travel accommodations at all levels
- Effectively manage budget spread sheets.

Credentials and Experience

Current Bachelor Degree program in an accredited College or University

Special Requirements:

Undergo a background investigation

Virginia Neptunes Media - Intern

The Neptunes are looking for you! A creative Media Intern to assist our growing professional basketball organization. This is an exciting opportunity to make a significant impact on our organization's success while gaining valuable experience creating your own media brand. This position is flexible, Sunday to Saturday, and averages 10- 15 hours per week. There is also an opportunity for this position to become a full-time role.

The Media Intern candidate will have diverse educational qualifications/ technical skills to deliver on the job. These include:

If you love and enjoy working with positive people of all ages, while gaining actual experience we encourage you to apply. Articulate Communication skills are strongly desired.

Responsibilities:

- Write and post all game recaps of the Virginia Neptunes Basketball Organization.
- Conduct post-game Interviews.
- Co-Host the Weekly Neptune Basketball Show (YouTube Channel)
- Co-Host Weekly Neptune Podcast
- Ability to communicate with a diverse group of people
- Provide a positive and creative environment.

Requirements:

- √ 40+ hours toward Bachelor's Degree in digital communications or related field such as Advertising or Journalism
- ✓ Impeccable oral and written communication skills
- ✓ Excellent internet research skills
- ✓ Mastery of the major social media platforms including Facebook, YouTube, Instagram, Twitter, Pinterest, Snap, TikTok and Google+
- ✓ Knowledge of social media analytics, Facebook Insights, Google Analytics and Twitter Analytics to track audience engagement and campaign performance
- ✓ Experience with content management systems, word processor applications and image/video editing software

Virginia Neptunes Dancer Team Coordinator – Intern

We are looking to hire a passionate Dance Team Coordinator to lead our vibrant Dance Team. You will be responsible for organizing and choreographing a dynamic group of talented individuals in various techniques and dance styles, ensuring that all fans are engaged,

If you love dance and enjoy working with people of all ages, we encourage you to apply. A dancer in the various disciplines and styles of hip hop dance is strongly desired.

Responsibilities:

- Ability to choreograph various dance styles and methodologies
- Develop dance routines and prepare choreography
- Ability to communicate with a diverse group of people
- Engage, Encourage, and Motivate
- Evaluate each game performance and make recommendations for improvement.
- Choreograph routines and select music for routines
- Provide a fun and creative environment.
- Keep up to date in your discipline, implement any changes to the dance routines as needed
- Coordinate and find a DJ to team with you

Requirements:

- Previous dance experience required.
- Excellent communication skills.
- Energetic, driven, creative, and dependable.
- Demonstrate patience and leadership skills.

Virginia Neptunes Head Coach & President of Basketball Operations

<u>Job Description</u>: A commitment to Professional Excellence: The most important requirement of any member of the Virginia Neptunes Basketball Operation is a simple one: a total commitment to professionalism. Operating predominantly as a Professional Basketball Organization, will require full time twenty-four hours a day, seven days a week when the season is in session. For this reason, the Head Coach has responsibilities that extend through the organization. Such involvement is a vital part of the day-to-day basketball operations.

Primary Responsibilities:

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- Conduct all necessary actions to the Neptune Basketball Team Operations
- Basketball Operations
- o Compete for an TTBL Championship
 - Lead all player basketball development
- Oversee all basketball aspects of the day-to-day team operations
- Coordinate with the facility coordinator for the use of athletic facilities in season.
- Coordinate daily with the Assistant GM regarding schedules, transportation, and meal
- Review the annual Basketball budget and maintain budget discipline
- Prepare an annual written plan of action for the basketball program including uniforms and equipment
- Conduct at least one media day with the Director of marketing & Media
- o Monitor the Basketball Organization to identify and correct possible assistant coaching problems before
- they rise to a point where they are detrimental to the daily operations of the business of basketball.
- Plan, develop, and organize training camp in conjunction with the General Manager
- Conduct all scheduled and / or needed player meetings
- Plan, develop, and execute player development
 - Maintain notification and contact on a frequent basis by phone or e-mail.

Public relations

- Act as representative for the Ownership Group in all public relation venues
 Develop a meaningful relationship with local area colleges & universities
- Lead by example when speaking and dealing with the media and public, in a controlled manner

Communication

- Maintain contact with the Marketing Team on a monthly regular basis by phone or e-mail, etc.
- Maintain frequent contact with players
- Provide information to the Marketing Team concerning positive achievements, and newsworthy items.

Knowledge, Skills, Abilities:

A thorough understanding of the business of "Basketball"

- Effective coaching and management skills, and the ability to create a positive learning atmosphere and environment. Knowledge sharing, and professional development
- Good organizational skills, including the ability to set priorities, establish goals, and implement them.
- Knowledge of all TTBL requirements and bylaws

Credentials and Experience

- Bachelor Degree from an accredited college or university
- Coaching experience at the Professional, or College level for not less than three years
- Director experience at Postgraduate or higher level for at least two years

Special Requirements:

- Must meet the continuing professional development and requirements.
- Organize or attend any business seminars, clinics and evaluation camps
- Undergo a thorough background investigation